**Grant Application**

*We can only consider applications from charities, NGOs, universities, Government agencies or other not for profit organisations. The work must have direct benefits for wild Asian elephants. You must read the guidelines before completing this form.*

1. Project Summary

|  |  |
| --- | --- |
| Name of Project: |  |
| Brief Description of Project: (maximum 30 words) |  |
| Country where project is based: |  |
| Is this a new project?  What is the planned the start date / when did the project start?  Does the project have a planned end date? |  |
| What is the total cost of the project? | Year 1 (2018)  Year 2 (2019) |
| Amount requested from Elephant Family: | Year 1 (2018)  Year 2 (2019) |
| What are the main other sources of funding for the project / organisation? |  |
| Type of project (include all that apply): | 1. Human-Elephant Conflict  2. Habitat Conservation  3. Wildlife Crime  4. Elephant Welfare (e.g. vets)  5. Other (specify) |

1. Organisation

|  |  |
| --- | --- |
| Name of Organisation: |  |
| Main address of organisation : |  |
| Email: |  |
| Website: |  |
| Name of CEO: |  |
| Has the organisation CEO / Director seen and approved this application? |  |
| How old is your organisation? |  |
| Is your organisation registered with the government? |  |
| Type of organisation (e.g. charity, NGO or university? |  |
| Registration number: |  |
| Income of the organisation in 2016: |  |

3. Contact Details:

|  |  |
| --- | --- |
| Name of the person who will manage this project: |  |
| What is their position in the organisation? |  |
| Project manager’s work address: |  |
| Telephone: (with country code) |  |
| Skype: |  |
| Email(s): |  |

4. Need for project

|  |  |
| --- | --- |
| Why is this project needed? What problem are you trying to solve? What are your objectives?  Why do you think this project can fix the problem?  Why has the problem not been fixed by the forestry department / government / other NGO?  Why do you think you will be successful? |  |

5. Activities / Outputs

|  |  |
| --- | --- |
| What will your project do? What activities will it undertake? Tell us how people employed on this project will spend their time.  Describe your project in numbers. What outputs will the project have? (outputs are measures of work –e.g. three men delivered 28 anti-poaching patrols lasting 5 days) |  |

6. Outcomes

|  |  |
| --- | --- |
| How will your project benefit elephants and / or the people who live alongside them?  Tell us in numbers what changes you expect to make in the first and second years. What will the outcomes be? (e.g. a 15% reduction in accidental elephant deaths saving 12 lives) |  |

7. Partners

|  |  |
| --- | --- |
| Who will you need to work with? Please specify (e.g. villagers, forestry department, other NGOs, plantations etc.)  Do you have any partnership agreements with them?  What other wildlife conservation projects also work in the project area? |  |

8. Geography

|  |  |
| --- | --- |
| Estimated (wild) elephant population of project area: |  |
| Is the wild elephant population increasing, stable or declining? |  |
| Estimated number of (wild) elephants who will benefit from the project: |  |
| Estimated area of land reached by project activities: (hectares or km2) |  |
| Estimated human population of the project area: |  |
| Estimated number of people who will be directly benefit from the project (if any): |  |
| Describe the project area geography in a maximum 30 words  Is the project area:   1. Mainly protected forest or national park 2. Mix of forest, cultivated land and human settlement 3. Mainly cultivated land and human settlement 4. Other (specify) |  |
| Location of project site(s) (State/District/Village level) and nearest large town or city: |  |
| What other species are present in the project area? |  |
| What other species will benefit from this work? (if any) |  |
| Do you use Geographical Information Systems (GIS) in your project:  If yes, who performs this task and what is their position in your organisation or in another organisation? |  |

9. Risk, Evaluation and Communication

|  |  |
| --- | --- |
| What are the main risks to this project? What could stop you being successful?  How will you know that you have been successful or have failed? How will you measure outcomes?  Will the project produce any learning for other projects? Do you have a specific workshop or conference at which you will share your results with other conservationists? Are you seeking support for that? |  |

10. Referees

*References cannot be from team members, members of your organisation or from people who will personally benefit from your application being successful.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Referees:** | | | | |
| **Name** | **Position & Organisation** | **Telephone** | **Email (required)** | **How do they know the project / organisation?** |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |
| **3.** |  |  |  |  |

Declaration

I certify that, to the best of my knowledge and belief, the statements made in this application are true and that I have the authority to submit an application on behalf of my organisation.

I have attached the following essential information

1. The most recent accounts for the organization, ideally audited accounts.
2. A detailed budget for the project showing the costs of all the staff employed on the project and all the major costs in year 1 and 2 and sources of income (using either attached budget template or your own).
3. A map of the project area and co-ordinates if you have them.
4. A CV (resume) of the project leader showing their experience and qualifications.
5. Annual reports, photographs, video or links to other media giving information about the organisation and / or the project / project area.

Name (capitals): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position in organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_